

## An Assisted Living Facility

December 11, 2020

Dear Resident Family Members and/or Representative:

Regarding: COVID-19

Please accept this letter as notification that amongst the COVID-19 tests that we did on our staff and contract/outside providers this week we received one positive test result for one contract staff.

Effective immediately we will not be able to allow any resident visits for at least 14 days pending the results of the rest of the tests.

Residents will be monitored very closely with temperature and other vital checks every 4 hours and residents will be tested for COVID-19 if any symptoms arise.

Communal meals and communal activities will cease until further notice. Staff will wear full Personal Protective Equipment when in contact with residents for personal care.

All high touch areas of facility will continue to be sanitized on a frequent basis with increased sanitizing where needed.

You will be kept informed of results of further testing and next steps.

Please call me directly to discuss.

Thank you.

Sincerely,

Kara Vollmer Administrator